May 13, 2014

To: Local Union Presidents and Recording Secretaries
   USW District 10

Dear Brothers and Sisters:

District 10 is conducting a Health and Safety Training Course for Local Union members at the Walter J. Burke Education Center, Linden Hall, Dawson, PA, beginning on Sunday, July 20, 2014 through Thursday, July 24, 2014. Dinner will begin at 6:00 p.m. on Sunday and class will begin at 7:00 p.m. and run until 9:00 p.m. that evening. Participants need to plan on staying overnight.

There will be three individual classrooms to choose from:

Class 1. 30 hour OSHA training.

Class 2. 24 hours of Incident Investigation and 8 hours of Near Miss training.

Class 3. 8 hours of Putting Breast Cancer Out of Work, 8 hours of Hazard Mapping and 16 hours of Union Approach to Health and Safety.

Participants will need to select and register for the class they are interested in participating. They will remain with that class for training for four days. If one class is filled, you will be assigned to another class. These classes are being offered on a first come, first served basis. Only 40 people can be accommodated in each class.

A registration fee of $450 per member must accompany the enclosed registration form. The fee includes: four nights lodging Sunday, July 20, 2014 through Wednesday, July 23, 2014 (double occupancy-local union members only), dinner on Sunday; breakfast, lunch and dinner on Monday through Wednesday and breakfast on Thursday. Please note your smoking preference on the attached registration form. Also, please indicate if there is someone that you prefer to share a room with. All others will be assigned a roommate after registration forms are received at the District 10 Office. All participants must check in prior to 3:00 p.m. on Sunday, July 20, 2014.

Checks should be made payable to: “District 10 Education Fund,” and mailed to: USW District 10 Education Fund, 1945 Lincoln Highway, North Versailles, PA 15137

(OVER)
The cut-off for the registration forms to be returned is Tuesday, July 1, 2014. After this date, your registration will be accepted only if rooms are still available.

Anyone wishing to have their own room will be charged $880. Commuters will be charged $350 to cover the cost of meals.

Each Local Union will be responsible for any lost time, travel and expenses. I encourage all Local Unions to participate in this course.

Fraternally yours,

Bobby "Mac" McAuliffe
Director

Enclosure

C: Staff Representatives
   Administrative Assistants
REGISTRATION FORM

The Following Will Be In Attendance At The
Safety and Health Training Course
Walter J. Burke Education Center, Linden Hall, Dawson, PA

Sunday, July 20 – Thursday, July 24, 2014

Please Indicate The Training Class

LOCAL UNION # ___________________   LU Contact Telephone # ___________________

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<th>Name(s)</th>
<th>Class 1</th>
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<th>Male or Female</th>
<th>Overnight Yes or No</th>
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The following participants would like to share a room: ____________________________

________________________________________

(Anyone Not Sharing A Room Will Be Assigned A Roommate After Registrations Are Received At The District 10 Office.)

Please find registration fee for _______ delegate(s) for $450 each if staying overnight or if not staying overnight $350 each in the amount of $_______ enclosed. MAKE CHECKS PAYABLE TO DISTRICT 10 EDUCATION FUND.

________________________________________ Recording Secretary

CONFIRMED: ______________________________ President

Mail Registration Form and Check to: United Steelworkers
District 10 Education Fund
1945 Lincoln Highway
North Versailles, PA 15137
ATTN: Rachel Serbin

*Reservation Forms MUST be received at the District 10 Office by July 1, 2014. After this date, your registration will be accepted only if rooms are still available. Anyone wishing to have their own room at Linden Hall will be charged a registration fee of $880.00.*